

## Marion County Hospital District

A Special Called meeting of the Board of Directors of the Marion County Hospital District was held on **Tuesday the 22nd day of July 2025 at 6:00 P.M.** in the meeting room of the office of the Hospital District at 1113-B North Walcott Street in Jefferson, Texas.

**Board Members Present:** Vice-Chair: Karen Kent; Board Secretary: Susan Anderson; Board Director: Vivian Foster; Board Director: Michelle Ready

**Board Members Absent:** Board Director: Jodie Harris and Board Treasurer: Paulette Cooper

**Staff in Attendance:** Office Manager: Alicia Belt.

**Public in Attendance:** Kathy Lambert and Scott Nash

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1. The meeting was called to order at 6:00 p.m. by Vice-Chair Karen Kent and a quorum established.
2. Public Comments: There were two members of the public in attendance. No comments.
3. Discussion between board and Kathy Lambert, Owner of My Father's Garden, regarding damage and repairs to front door. Motion by Michelle Ready to authorize payment up to \$5,700 maximum to initiate door repair, pending quote from Harrison County Glass. MCHD will go with the lesser of two quotes and Kathy Lambert will reimburse MCHD for door repair. Second by Vivian Foster. All in favor. Motion carried.
4. Motion by Michelle Ready to approve reimbursement to Office Manager, Alicia Belt, for the \$884.77 out of pocket expense for repair to All Lane's AC unit. Second by Susan Anderson. All in favor. Motion carried.

Motion by Susan Anderson to ensure All Lane's air conditioner remains in proper operational status, including authorization for any expenses necessary to maintain optimal function of the unit until lease is addressed by MCHD Board's attorney. Second by Vivian Foster. All in favor. Motion carried.

5. Discussion was had regarding another office credit card with sufficient limit to accommodate paying for office operations. No action taken. Office Manager is instructed to get billing arrangements with contractors such as plumbers, heating/cooling company, electrician, pest control, etc. Will keep current office credit card with \$500 limit.
6. Motion by Vivian Foster to contact Mark Keeler, MTK Inspection Services to get commercial building inspection completed on the MCHD building and be supplied a list to address issues for the building. Second by Michelle Ready. All in favor. Motion carried.
7. Motion by Vivian Foster to close checking account at East Texas Professional Credit Union and move money to Vera Bank. Motion AMENDED by Vivian Foster to write a check from East Texas Professional Credit Union for \$25,000 to open Vera Bank Business Checking Account while MCHD is in transition with any lagging debits/credits from current checking account. Once all debits/credits have taken place, close out ETPCU

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account. Second by Michelle Ready. All in favor. Motion carried.

8. Motion to adjourn by Michelle Ready. Second by Vivan Foster. All in favor. Motion carried.

Meeting Adjourned: 6:44 pm

Duration of Meeting: 44 minutes

 Approved in Open Meeting on August 14, 2025.